



**Second International
Regulators Conference
on Nuclear Security**

**Madrid, Spain
May 11-13, 2016**

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on Nuclear Security***

GENERAL INFORMATION

***Madrid, Spain
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1. DATE AND VENUE

Date: May 11–13, 2016

Venue: Museo del Prado ([Website](#))

Address: Paseo del Prado, s/n, 28014 Madrid, Spain.

[Google Link](#)

2. REGISTRATION TO THE CONFERENCE

All delegates are kindly requested to register through the following link: [Registration Form](#). Kindly note that last day to register in the Conference is April 29. For security reasons, all attendees must bring their passport or other photo identification document for on-site registration.

3. ACCOMMODATION

There are many accommodation options in the vicinity of the Conference venue. We highlight the following hotels due to their convenience and proximity to the meeting venue. In some cases, and for reservations made before certain deadlines, there are special rates available for participants in the event. However, we encourage you to double check on the hotel websites or online booking sites for potential lower rates.

Hotel Paseo del Arte 4* ([Website](#))

Indicative price (Deadline 11/04/2016): Single room: 140 € / room and night. Double room: 150 € / room and night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact grupos@artehoteles.com, mentioning the title of the conference in the subject of your email.

Hotel NH Nacional 4* ([Website](#))

Indicative price (Deadline 08/04/2016): Single room: 147 € / room per night. Double room: 159 € / room per night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact nhnacional@nh-hotels.com, mentioning the title of the conference in the subject of your email and the reference number for the event: 11080991.

Hotel NH Collection Colon 4* ([Website](#))

Indicative price (Deadline 08/04/2016): Single room: 148 € / room per night. Double room: 160 € / room per night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact mj.sebastian@nh-hotels.com, mentioning the title of the conference in the subject of your email and the reference number for the event: 11080991.

Hotel Tryp Atocha 3* ([Website](#))

Indicative price and reservations: All information is available at the following [link](#).

Hotel Catalonia Atocha 3* ([Website](#))

Indicative price (Deadline 29/02/2016): Single room: 125 € / room and night. Double room: 150 € / room and night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact Ms. Berta Camara at atocha.reservas@hoteles-catalonia.es, mentioning the title of the conference in the subject of your email.

Hotel Mercure Madrid Centro (Lope de Vega) 4* ([Website](#))

Indicative price (Deadline 29/02/2016): 160 € / room per night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact h9618@accor.com, mentioning the title of the conference in the subject of your email.

Hotel Ibis Styles Madrid Prado 3* ([Website](#))

Indicative price (Deadline 29/02/2016): 140 € / room per night. Breakfast included. Also, be aware that a 10% VAT tax is not included in these quotes.

Reservations: For more information on the booking procedure and cancellation policy, please contact h9618@accor.com, mentioning the title of the conference in the subject of your email.

4. COST

The Organizers will bear the cost of the venue, facilities and meals included in the programme and the arrangements for a cultural visit. There are not sponsoring opportunities available for participants or speakers, therefore all participants must bear their own travel and lodging expenses during their stay in Madrid.

5. LANGUAGE

The conference presentations and discussions will be held in English. However, there will be simultaneous translation between Spanish and English languages available.

6. DRESS CODE

Business is appropriate for the conference sessions and other social functions. Smart casual attire is recommended for the cultural visit.

7. GENERAL INFORMATION

Passport and visa

As a general rule, a visa will be granted if the candidate can provide evidence of sufficient funds to cover his travel expenses, return flight ticket and hotel reservation for his stay and if he is in possession of the documents that justify the purpose and conditions of the intended stay. However, requirements for obtaining a visa may vary between countries. For full details on how to apply for a visa, we recommend visiting the [Spanish Ministry of Foreign Affairs website](#) or contacting the Spanish Embassy in your country.

If needed for visa purposes, the Spanish Nuclear Safety Council, as your host, would be able to provide you with a formal letter of invitation to the 4th ASEM Seminar. If this is your case, please submit your request to the contact email provided above along with the filled Registration Form.

Public transportation from the airport to the city center

- **Metro:** There is a metro link from Madrid to the airport terminal T4 ([More info](#)).
- **Train:** The Spanish railway company RENFE, connects Madrid with the Madrid Barajas T4 airport terminal through the local train network service "Cercanías" C1 line. The metro station at the terminal T4 P1, is also the end of the line. From there, you have to take the shuttle bus service, which connects with the rest of the installations. The price for a simple ticket is **2,60 €** ([More info](#)).
- **Taxi:** The airport disposes of several public taxi ranks, distributed over all airport terminals. The price for a taxi ride from the Barajas airport to the center of Madrid is **30€** one way ([More info](#)).
- **Bus:** There is a list of bus lines arriving to Madrid Barajas airport from Madrid city center and surroundings, as well as bus lines, leaving from the airport in direction to the city center, fairgrounds and main transfer stations ([More info](#)).

Mobile phone coverage

Spain uses the GSM international coverage standard. American frequency ranges (850 and 1900MHz) are different from those in Europe (900 and 1800MHz), but the widespread use of 3G and 4G devices provides support for the entire range of bands in both continents. In addition, 3G terminals include a third band that supports the band of a region other than that of purchase. For instance, European tri-band phones typically cover 900, 1800 and 1900MHz, while American tri-band mobiles cover 850, 1900 and 1800MHz. If you have another type of mobile phone, ask your service provider to check for coverage.

Electrical adaptors

Electricity supply in Spain is 220V. Plugs have two round pins and an additional ground pin. A standard travel adaptor plug will enable you to use appliances from abroad. Most hotels will supply you with one.

Currency

The currency used in Madrid is the euro, the single European currency of the euro area. The euro has eight coin denominations: 1, 2, 5, 10, 20 and 50 cents, and 1 and 2 euros, while bank notes come in denominations of 5, 10, 20, 50, 100, 200 and 500 euros.

Adolfo Suarez Madrid-Barajas Airport, Atocha and Chamartin train stations, and the main transport hubs – Avenida de America, Mendez Alvaro and Moncloa – are dotted with foreign currency exchange offices. There are several bureaux de change in central Madrid, especially in Puerta del Sol. Most banks and some hotels offer currency exchange services as well.

There are usually ATMs within walking distance from most locations in the metropolitan area. Also, a great majority of establishments accept credit cards, which can also be used to purchase tickets for both the bus and the underground (The “Metro”).

Visa and MasterCard are the most widely accepted cards, American Express and Diners are less common. Please, contact your bank if you wish to find out what commission they charge for using your credit card in Spain.

Climate

In spring, Madrid’s parks, gardens and green spaces are bursting with flowers. The first couple of months tend to bring rain, with an average temperature of 12°C (54°F) in April. As the month of May progresses, the weather becomes almost summery, with average temperatures reaching 21°C (70°F) in June, when the streets get livelier.

Water

Madrid has one of the safest tap waters in Spain. The capital’s excellent drinking water comes directly from Sierra Norte to the points of consumption.

VAT & tipping

In all establishments, service is included in the price. It is the customer’s decision whether to add a tip or not, but if the service has been good, you may want to leave a gratuity.

Generally, price includes also the IVA tax (VAT). This is not the case in hotels and restaurants, where the legend ‘*IVA NO INCLUIDO*’ (VAT NOT INCLUDED) usually comes next to the price, meaning that they will add a 10% to the base price announced in the menu.

Emergencies and foreign assistance service

In case of emergency (ambulance, fire and rescue, police), you can call **112**, a toll-free number that works 24/7 across the EU, Spain included. The 112 call center immediately identifies the caller’s location. It has interpreting services covering as many as 80 languages.

The [Foreign Tourist Assistance Service \(SATE\)](#) offers personal assistance to tourists who need to visit a police station for any reason. Assistance is provided by a qualified team at the official tourism agency or by police officers. They help tourists lodge complaints

or fill in forms. Also, most countries have diplomatic representation in Madrid. Check out the [list of embassies](#) in the city.

Visiting Madrid

Please visit the [Official tourism website](#) of the city of Madrid for more information, maps and essential guides on the city's most popular neighborhoods, sights and attractions.